



## **SELCO Foundation – Call for Vendors**

### **The Supply and Installation of Medical Equipments**

#### **SELCO Foundation – Procurement Officer**

690, 15<sup>th</sup> Cross Rd, Jeewan Griha Colony, 2<sup>nd</sup> Phase,

J P Nagar, Bengaluru, Karnataka 560078

[procurement@selcofoundation.org](mailto:procurement@selcofoundation.org)

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SELCO Foundation hereby invites bids for the Supply and Installation of Medical Equipments for 100 Health Sub Centres in the state of Meghalaya during the year 2020-2021.

The detailed tender document which can be downloaded from 21-11-2020. Bids, as per the terms and conditions should be submitted to the undersigned, at the above-mentioned address by 5pm on or before 30-12-2020.

**Chief Executive Officer – SELCO Foundation**

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# **SELCO FOUNDATION**

TENDER NOTIFICATION

FOR

**THE SUPPLY AND INSTALLATION OF MEDICAL EQUIPMENTS IN  
100 HEALTH SUB CENTRES IN THE STATE OF MEGHALAYA**

## **TENDER DOCUMENT**

Address for Communication

SELCO Foundation  
#690, 15<sup>th</sup> Cross Rd, J P Nagar – 2<sup>nd</sup> Phase  
Bangalore, Karnataka – 560078  
Telephone: 080-26493145  
e-mail: [procurement@selcofoundation.org](mailto:procurement@selcofoundation.org)

## DISCLAIMER

NIT No:

This tender by SELCO Foundation is for selection of vendors for the work of supply and installation of Medical Equipments in 100 health Sub centres of Meghalaya (the implementation will be done in 2 phases first phase: 40 Sub Centres and Second Phase: 60 Sub Centres).

NOTE:

1. Though adequate care has been taken while preparing the Notice Inviting Tender (NIT) document, the Bidders shall satisfy themselves that the document is complete in all respects. Intimation of any discrepancy shall be given to this office immediately. If no intimation is received from any Bidder within seven (7) days from the date of notification of Request for solution (RfS)/ Issue of the RfS documents, it shall be considered that the RfS document is complete in all respects and has been received by the Bidder.
2. SELCO Foundation reserves the right to cancel/ withdraw this invitation for bids without assigning any reason and shall bear no liability whatsoever consequent upon such a decision
3. SELCO Foundation reserves the right to modify, amend or supplement this document.
4. While this RfS has been prepared in good faith, neither SELCO Foundation nor their employees or advisors make any representation or warranty, express or implied, or accept any responsibility or liability, whatsoever, in respect of any statements or omissions herein, or the accuracy, completeness or reliability of information, and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RfS, even if any loss or damage is caused by any act or omission on their part..

## 1. CONTENTS OF BID DOCUMENT

Section No.	Description	Page No.
Section 1	Bid Invitation	5
Section 2	Instruction to Bidders	6-9
Section 3	Technical Specifications	10-11

## 2. List of Documents to be Submitted in First Cover (In technical bid)

Table	Description	Page No.
Table 1	Details of the organisation	14
Table 2	Check list of documents to be submitted in first cover	15

## 3. List of Documents to be Submitted in Second Cover (In financial bid)

Table	Description	Page No.
Table 1	Price Schedule	16

# SELCO FOUNDATION

#690 15th Cross J P Nagar 2nd Phase

Bangalore - 560078

Telephone: 080-26493145

e-mail: [procurement@selcofoundation.org](mailto:procurement@selcofoundation.org)

Medical Equipment Tender: 05/2020-2021

Dated: 20-11-2020

## NOTICE INVITATION TENDER

**Chief Executive Officer of SELCO Foundation, Karnataka State, India** hereby invites bids for supply and installation of Medical Equipments in 100 health sub centres in the state of Meghalaya

1.	Tender Ref No.	05/2020-2021
2.	Last date & time for the bid submission	30-11-2020, 5 PM
3.	Opening date of first cover (technical bid) & second cover (financial bid)	01-12-2020, 5 PM
4.	Venue of acceptance and opening of tenders.	SELCO Foundation, Bangalore

Interested and eligible bidders may furnish the Technical & Commercial Bids for supply and installation of Medical Equipment to the below mentioned address:

#690 15th Cross J P Nagar 2nd Phase

Bangalore - 560078

Telephone: 080-26493145

e-mail: [procurement@selcofoundation.org](mailto:procurement@selcofoundation.org)

Any further information or clarification may obtain either in person or through phone during office hours from the office of the SELCO Foundation Ph: 080-2649 3145 or through the email – [procurement@selcofoundation.org](mailto:procurement@selcofoundation.org)

sd/-

Chief Executive Officer  
SELCO Foundation

## INSTRUCTION TO BIDDERS

### Eligibility to bidders:

- I. Organization should be in operation for the last 3 years in the field of supply, installation and maintenance of medical equipments.
- II. The following Documents are required to be submitted along with the Tender.
  - a. Registration Certificate issued by the competent authority.
  - b. Valid manufacturing license issued by competent authority or authorized Dealer Certificate whichever is applicable.
  - c. List of the Authorized Distributor or Representative in the North East Region/Eastern Region who shall conduct the business responsibility of the Manufacturer (if tender submitted by the manufacturer).
  - d. Company Profile relevant with the item supply along with Product literature/Specifications.
  - e. Valid ISO certificate of the Original Equipment Manufacturer.
  - f. Product must be FDA / CE certified
  - g. (i) At least 3 similar contracts completed during the last 5 years (ii) Should have manufactured or marketed the specific goods covered in the bid documents for at least 3 years. (iv) The bidder shall provide proof of experience with & knowledge of modes of packaging distribution and transportation of such items under monsoon condition.
  - h. Up to date Professional Tax/GST/Income Tax/GST Clearance certificate.
- III. The company should be able to provide excellent service. It is expected that complaints will be addressed within 72 hrs of lodging. The company should provide a list of service centres or contact points in the state of Meghalaya
- IV. Declaration by the manufacture/supplier/vendor that they will be able to execute the order before 31<sup>st</sup> March 2021
- V. PAN card for the Organization.
- VI. Self-Declaration Certificate to declare that the organization is not blacklisted.
- VII. Documents to establish that the organization has implemented projects of cumulative worth Rs 25 lakhs or more in the last one year.

### **Cost of bidding:**

The bidder shall bear all costs associated with the preparation and submission of Bid to the Chief Executive Officer, SELCO Foundation herein after referred to as “the Purchaser” will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

### **Technical proposal shall contain:**

- I. Particulars of the Firm as per Annexure - 3
- II. Checklist of Documents to be submitted in First Envelope as per Annexure - 4
- III. The bidder has to submit acceptance letter of guarantee for 5 years for the total performance of the medical equipment
- IV. The bidder has to provide nearest local service centre details, preferably following locations (Shillong, Tura or Guwahati)
- V. The bidder has to sign all the pages of the documents as token of acceptance of all terms and conditions.

### **Financial bid shall contain:**

The rate quoted for supply and installation. The rate quoted should include all taxes levied by the State & Central Govt. Packing, forwarding charges including loading & unloading and installation.

### **Price schedule:**

The Bidder shall complete the price schedule as per **Annexure 5 - PRICE SCHEDULE** furnished in the Bidding Documents, indicating the total cost towards supply and installation. The SELCO Foundation will not pay any extra charges over and above rate quoted by the Bidder.

**Fixed price:**

Prices quoted by the Bidder are firm final and binding and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as nonresponsive and rejected. The quotation will remain valid for a period of 12 months from the date of opening second envelope (financial bid).

**Period of Validity of Bids:**

Bids shall remain valid for a period of 12 month from the date of opening of Second Envelope (Financial Bid). A Bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.

**Format and Signing of Bid:**

The Bidder **shall give a set of hard copies of all the documents** in the sealed cover. The Bids could be submitted by hand or post/courier to the below mentioned address Procurement Officer, SELCO Foundation, #690, 15th Cross, 2nd Phase, JP Nagar, Bengaluru- 78, Email id: [procurement@selcofoundation.org](mailto:procurement@selcofoundation.org)

**Deadline for Submission of Bids:**

Bids must be received by the Purchaser not later than the time and date specified in the invitation for Bids. The Purchaser may, at its discretion, extend this deadline for submission of bid by amending the bid Documents in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

**Tender Opening and Evaluation of E-Tenders:**

The Technical & Financial bids will be opened on same day itself or later separately. The financial bids (Second Cover), of only technically qualified bidders will be opened. The Bidders Names, Bid Modifications, or Withdrawals, bid prices, Discounts and the presence or absence of the requisite details as the Purchaser, at its discretion, may consider appropriate will be recorded by the Purchasing Committee of SECL O Foundation. No Bid shall be rejected at bid opening, except for late bids, which will be rejected.



### **Clarification of Bids:**

During evaluation of Bids, the purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substances of the Bid shall be sought, offered or permitted

### **Preliminary Examination:**

The purchaser will examine the Bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished whether the documents have been properly signed, and whether the bids are generally in order.

Arithmetical errors will be rectified on the following basis. If there is a discrepancy between words and figures, the lowest of the two shall prevail and the bid shall stand corrected to that effect. The purchaser may waive any minor infirmity or non- conformity or irregularity in a bid, which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any bidder.

### **Acceptance or rejection of bids:**

- **CEO**, SELCO Foundation reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to award of contract, without there by incurring any liability or any obligation to inform the affected bidder or bidders of the grounds for the said action.
- Any Bid with incomplete information is liable for rejection.

## **ANNEXURE 1: TECHNICAL SPECIFICATIONS**

### **1.Suction Apparatus**

Technical characteristics	<p>0-700 mm Hg <math>\pm</math> 10 regulable, flutter free vacuum control knob, 25ltrs/min, tight fitting jar cap, vacuum capacity; 18 litres/min, maximum depression: -75kPa (-563mmHg).</p> <p>Wide mouthed 2 x 2 Ltrs. (Polycarbonate) with self-sealing bungs and mechanical over flow safety device.</p> <p>Should have a noiseless Operation</p> <p>Should provide filter to absorb moisture and water particles entering into the rotor.</p> <p>Should be well-designed, cabinet made of Stainless Steel 304 Grade.</p>
Dimensions (metric)	Max: 43 x 30 x 68 cms
Weight (lbs, kg)	Max: 27Kg
Power consumption	200 Watt or Below
Certificates	Should be FDA / CE approved product
Warranty	1 year

### **2.Examination Treatment Light for labour room**

Technical characteristics	<ol style="list-style-type: none"> <li>1.Colour temperature to be between 3,000 and 5,000 K; shadowless.</li> <li>2.Maximum illumination level at 1m distance to be at least 60,000 lux.</li> <li>3. Colour rendering index to be 93 or greater</li> <li>4. Minimum bulb life required 1,000 hours (incandescent type) or 20,000 hrs (LED type).</li> <li>5. Field diameter required     16cm, field depth required     50cm.</li> <li>6. Focal length required     65 cm.</li> <li>7. Heat to light ratio to be <math>\leq</math> 6 mW/m<sup>2</sup>. lx.</li> <li>8. Brightness control to allow full adjustment from zero to maximum illumination.</li> <li>9. Bulb voltage and type to be clearly labelled on external body.</li> <li>10. Replacement bulbs to be locally available.</li> <li>11. Front panel to include power switch and battery state indicator.</li> <li>12. Automatic switching to battery power in the event of power failure.</li> <li>13. Should maintain cool temp and the heat disbursed through a exhaust fan.</li> </ol>
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Power consumption	30 Watt or below
Certificates	Should be FDA / CE approved product
Warranty	1 Year

## ANNEXURE 2

### **List of Sub centres for supply and Installation of Medical Equipment**

Indicative list of Sub Centres is attached. However, the sites are subject to change further to the site survey. SELCO Foundation will have the complete right on the selection of Sub Centres.

SL. No.	Name of the Sub Centre	Name of the District
1	Nongrynniang SC	South West Khasi Hills
2	Maheshkola SC	
3	Kulang SC	
4	Phlangdiloin SC	
5	Mawpud SC	
6	Photjaud SC	
7	Sngimawlein SC	
8	Nongkynbah SC	
9	Raitong SC	Ri-bhoi
10	Umlaper SC	
11	Umsawnongkharai SC	
12	Umsawnongbri SC	
13	Mawtari SC	
14	Tyrso Sc	
15	Thadrang SC	
16	Pynthor SC	
17	Iapngar SC	
18	Jamanar SC	
19	Lawbyrtun SC	West Khasi Hills
20	Mawlangsu SC	
21	Mawsyrpat SC	
22	Mawlieh SC	
23	Langja SC	
24	Byrki SC	
25	Mawlangniang SC	
26	Mawdoh SC	
27	Nongjri SC	
28	Nilwagre SC	South Garo Hills
29	Rongsu Agal SC	
30	Dimapara SC	
31	Darang Boldak SC	
32	Karukol SC	
33	Dambuk Aga SC	

34	Balpakram SC		
35	Rongru Asim SC		
36	Gasuapara SC		
37	Ganchikalak SC		
38	BodaApal SC	North Garo Hills	
39	Darampara SC		
40	DobaA.pal SC		
41	Khaldang SC		
42	Achotchonggre SC		
43	Chengalma SC		
44	Digisinggre SC		
45	Kongkarpara SC		
46	Mawkdok SC		East Khasi Hills
47	Mawrah SC		
48	Umdiengpoh SC		
49	Mawkma SC		
50	Ladmawphlang SC		
51	Kongthong SC		
52	Lyngkhai SC		
53	Thainthynroh SC		
54	Laitnongkseh SC		
55	Wahlang SC		
56	Sohkymphor SC	East Jaintia Hills	
57	Jalyiah SC		
58	longkaluh SC		
59	Chamcham SC		
60	Mukhaialong SC		
61	Moolamanoh SC		
62	Rngad SC		
63	Iapmala SC		
64	Mustem SC	West Jaintia Hills	
65	Moodymmai SC		
66	Bamkamar SC		
67	Mihmyntdu SC		
68	Moobakhon SC		
69	Khanduli SC		
70	Nongbareh SC		
71	Shilliang Myntang SC		
72	Saphai SC		
73	Pakkregre SC	East Garo Hills	
74	Jambal SC		
75	Rongchek A.kong		
76	RongduDamit SC		
77	Rongmil SC		
78	Darugiri SC		
79	Nongchram SC		
80	Naringgre SC		
81	Chibok Apal SC		

82	DamboMrok SC	
83	Jongchetpara SC	South West Garo Hills
84	Dalupara SC	
85	Darongre SC	
86	Mellim SC	
87	Okkapara SC	
88	Rongchadengre SC	
89	Watregre SC	
90	Rongsang Abagre SC	
91	Rangsapara SC	West Garo Hills
92	Masangpani SC	
93	Damjonggre	
94	Rochonpara SC	
95	Rangrigre SC	
96	Jongkipara SC	
97	Brochure SC	
98	Chisakgre SC	
99	Gonchudare SC	
100	Morok SC	

## ANNEXURE 3

### DETAILS OF THE ORGANISATION

1	Name of the Supplier	
2	Year of starting the organization & registration number (photocopy of registration certificate or any other relevant document to be enclosed)	
3	Address of the Supplier (along with phone no.& pin code)	
4	Status of Supplier	Proprietorship / Partnership/ Pvt Ltd / Limited/others
5	GSTIN PAN No. of Income Tax Dept. (Photocopy of Income Tax (IT)) returns for the last two Financial Year years to be enclosed	
6	Audit reports for the last two years (2018-2019 and 2019-2020) (Certified copy of Chartered Account' report in P&L account to be enclosed)	
7	Experience of Supplier/supplier relating to supply of medical equipment (supporting certificates to be enclosed)	
8	Particulars of Physical Infrastructure and total strength of staff available in the organization relating to Supplier/supply/testing etc.,	

Signature of the bidder and address with seal

Date:

## ANNEXURE 4

Sl.No.	Description	Whether the Document is enclosed or not	Page No. From and to
1	Details of Organization as per Table –I	YES/NO	
2	Copies showing the legal status, places of registration and principal place of business of the firm	YES/NO	
3	Copies of audited financial statements for the last two financial years	YES/NO	
4	Copies of GST registration and GST returns filled in the last two financial years	YES/NO	
5	Copies of income tax registration and income tax returns filled in the last two financial years.	YES/NO	
6	Acceptance to give 5 years guarantee for trouble free operation and maintenance.	YES/NO	
7	Address of the nearest official Service Centre of the company.	YES/NO	
8	Declaration by the manufacture/supplier/vendor that they will be able to execute the order before 31st March 2021	YES/NO	
9	Self-Declaration Certificate to declare that the organization is not blacklisted.	YES/NO	

I abide by all the above terms & conditions.

PLACE:

DATE:

SIGNATURE OF THE BIDDER and with office seal

## ANNEXURE 5

### PRICE SCHEDULE

PARTICULARS TO BE SUBMITTED IN THE FINANCIAL BID (SECOND COVER).

#### **PRICE SCHEDULE FOR THE SUPPLY AND INSTALLATION OF MEDICAL EQUIPMENT IN 100 HEALTH SUB CENTRES IN THE STATE OF MEGHALAYA.**

##### **Rates quoted by the bidder:**

- I. The rates should be mentioned item wise clearly both in words and figures Item-wise details of rates quoted.
- II. Rates should be inclusive of GST.
- III. Rates should include transportation cost for supply of solution category in the region of operation of the bidder.

<b>Solution category</b>	<b>Final rates in INR (all-inclusive and as per conditions mentioned above)</b>
Cat – 1	
Cat – 2	
Cat – 3	
Cat – 4	

##### **CONDITIONS:**

1. If our tender is accepted, we here by undertake to abide as per the stipulated Terms and Conditions, to supplier and supply and installation of Medical Equipment
2. We agree to abide by this tender for and if the award is made to us, in executing the above contract we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of corruption act 1988".
3. We understand that you are not bound to determine the selection based on the lowest offer that you may receive.
4. We accept that all disputes between parties will be adjudicated by a competent court in Bangalore, India.

I, \_\_\_\_\_ (Name of signatory) on behalf of the bidder \_\_\_\_\_ (Name of the bidder), hereby certify that I have noted the technical specifications of solutions mentioned in Annexure 1 and the prices quoted above are as per the details specified and in compliance with Annexure 1.

Dated this..... day of.....2020

Signature  
(Name and Address of the Tender with seal)  
(In the capacity of..... Duly authorized to sign the Tender for and on behalf  
of \_\_\_\_\_)